



# Rules and Regulations of Membership

As Revised May 26, 2010

BUSINESS OFFICE:  
2721 SCARBOROUGH RD., CLEVELAND HEIGHTS, OH 44106

MEMBERSHIP OFFICE:  
315 Chestnut St. Ashland, MA 01721

TOLL FREE IEA TELEPHONE No.: 1-877-RIDEIEA

WEBSITE ADDRESS: [WWW.RIDEIEA.COM](http://WWW.RIDEIEA.COM)

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## **Rule 1: General**

### **A. Name**

The name of the organization is the Interscholastic Equestrian Association, Inc. (hereinafter referred to as "IEA.")

### **B. IEA Office Locations**

Business Office: 2721 Scarborough Rd., Cleveland Heights, OH 44106

Membership Office: 315 Chestnut St. Ashland, MA 01721

Toll free IEA telephone: 1- 877-RIDE-IEA [1-877-743-3432]

### **C. Purpose**

IEA is organized to promote and improve the quality of equestrian competition and instruction available to middle and secondary school students. Its purpose shall be to set minimum standards for competition, to provide information concerning the creation and development of school associated equestrian sport programs, to generally promote the common interests of safe riding instruction and competition, and to educate on matters related to equestrian competition at the middle and secondary school levels.

### **D. Equal Opportunity**

Though IEA shall serve all equine sport enthusiasts regardless of age, color, gender, race, religion, or national origin, the competitions it shall sponsor or sanction shall principally be for the benefit of riders who are in grades 6 through 12.

### **E. Mission**

The mission of the IEA is to introduce students in middle and secondary schools to equestrian sports and to develop understanding and appreciation of equestrian sports through organized competitions and educational opportunities.

### **F. Objectives**

- To promote the equestrian as an athlete.
- To provide riders with organized competitive opportunities.
- To introduce new riders to equine sports.
- To promote the IEA among middle and secondary schools.
- To provide riders with opportunities for further their education in equine sports and equine-related matters.
- To encourage liaison with United States Equestrian Federation, Inc, the Intercollegiate Horse Show Association, the American Quarter Horse Association and other interested equestrian organizations and bodies.
- To encourage a higher standard of coaching and instruction.
- To provide information concerning the creation and development of school associated mounted and non-mounted equestrian programs.
- To establish and enforce IEA rules, standards and policies.
- To evolve with the continuing progress of equestrian sports.
- To generally promote the common interests of safe riding instruction and competition, and education on matters related to all segments of the horse industry.

### **G. Rules Interpretation and Application**

These Rules and Regulations shall take precedence over all other rules and regulations of other similarly situated organizations. No IEA Zone may adopt rules inconsistent herewith. However, if a topic is not covered by these Rules and Regulations, first the rules and regulations of the Intercollegiate Horse Show Association ["IHSA"] and then if not resolved the United States Equestrian Federation, Inc. ["USEF"] for the Hunt Seat Division and the American Quarter Horse Association ["AQHA"] and National Reining Horse Association ["NRHA"] for the Western Division may be used as a reference for guidance in making an equitable decision under the circumstances.

### **H. Use of Name & Logo**

The name, initials, logos, trademarks and other identifying material or information exclusively created by, created for, used by, or the property of, IEA shall not be used by any person, club, team, company or

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entity without advance express written permission of IEA. At the discretion of the Executive Committee, violation of this rule may cause an IEA member to immediately forfeit all rights and privileges of membership for up to a year from the date of the violation. Furthermore, if a member violates this rule, IEA may, among other actions, file a lawsuit requesting temporary and/or permanent injunction orders from an appropriate court and if IEA is successful require the member to pay all reasonable attorney fees, litigation expenses, and costs of the action and require the member to pay IEA for all profits received for breach of these rules.

## **Rule 2: Membership**

### **A. Eligibility for Membership**

Membership in IEA shall be open to all individuals, teams, coaches and others interested in supporting equine sports at the middle and secondary school level and who enthusiastically support the goals and ideals of IEA. For teams and riders to participate in IEA competitions, shows and events, an IEA Coach Member must coach the team and all riders. Membership shall be on an annual basis beginning on July 1<sup>st</sup> and ending on June 30<sup>th</sup> of each year. IEA reserves the right for any reason to deny an application of any prospective member, even if that person or team was a member in any prior year.

### **B. Membership Forms and Information**

1. Each IEA Member must make an annual application for membership to IEA by completing the prescribed application form, signing the waiver of liability form, and delivering the forms with the application fee to IEA. An application will only be accepted, the IEA membership granted to any class of member, and the member entitled to the benefits of IEA, including entering events, shows and competitions and being awarded points, only upon completion of ALL of the following: **(1) The Membership Packet, application, all required supporting documents, certificates, the inherently dangerous activity acknowledgment and waiver of liability form, and the fees must be received by IEA at least fourteen (14) days before, the entry opening date of a competition in which points are to be awarded; and (2) The application is completely filled out with all requested information and appropriately signed by all required persons.** It is the responsibility of the Member Coach to assure timely delivery and completion of membership forms. IEA is not required to validate the intended receipt of material, or to assure completion; only to accept materials as they are received. **Incomplete Membership Packets will not be processed and will be returned to the coach.**
2. If a parent or guardian desires to revoke the Waiver of Liability or Release, the revocation must be in writing and sent to the rider's coach and the Membership Secretary of IEA via certified mail. Effective immediately upon signing the revocation, the rider is no longer entitled to exercise any of the privileges of membership in IEA and cannot train for, travel to or participate in any IEA event, show or competition. The coach must immediately contact IEA and give notice of receiving the written revocation.
3. By making application for membership to IEA, each member, parent and legal guardian certifies that he/she has thoroughly read these Rules and Regulations, authorizes IEA to distribute the member's name, address, email address, and other available demographics to IEA sponsors, advertisers and other equestrian related companies, activities, programs, and organizations, and authorizes IEA, its sponsors and publicists to use for promotional purposes all photographs taken at any IEA show or event.

### **C. Classes of Membership**

1. Team Membership
  - a. A Team consists of not less than three Rider members. The Team must have an affiliated Coach Member. The Team must participate fully in the activities of the IEA, including participation in individual and/or team competitions in at least two IEA sanctioned shows per school year and subscribe to the Rules and Regulations of the IEA. No individual team member will be eligible to compete until a complete team membership packet has been received and processed by the IEA Membership Secretary. A complete team membership packet includes: 1) the team application and membership dues 2) applications, waivers, and membership dues for three (3) riders and 3) the Coach's

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application, waiver, membership dues, and proof of professional liability insurance. 4) Show application(s) for the one (1) hosting date or two (2) co-hosting dates (as defined in Rule 2.C.1.e). No matter how many individual team members are present at a given competition, points are assigned to each individual and to the group as a team. All team applications must be received by November 15th. No additional individuals may be added to the team roster after November 15th.

- b. An eligible Team must apply for membership annually on the official IEA Team Membership Form. Teams must apply separately for the Western and Hunt Seat Divisions. An IEA Coach Member must sign this form. All Team membership applications must be timely filed with IEA and must include an annual membership fee as established by IEA.
- c. In order to remain a Team Member in good standing the team coach must be an IEA Coach Member in good standing.
- d. To qualify as an IEA Team Member, the team, though desirable, is not required to have permission of, affiliation with, approval of or sponsorship by a middle or high school.
- e. In the first year or part year of competition a Team is not obligated to host / co-host an IEA competition. In the second year of competition a Team must co-host a minimum of one IEA competition. In the third year of competition and each year there after, a Team must co-host two (2) or host one (1) IEA regular season point show (as defined in Rule 4(D) as the ECH. Host / co-host dates must be submitted as part of the IEA Membership Packet. To ensure all Teams have an opportunity to successfully fulfill their hosting requirements, additional show date requests must be approved by the Zone Chair and may not be granted until the Membership deadline has passed. The hosting and co-hosting responsibility must be fulfilled within each Team's designated Region. If an IEA Team fails to meet hosting /co-hosting requirements during the competition year, both the Team and all individual riders who competed as, who were associated with, or who were listed as a member of that IEA Team will not be eligible to compete at Regional, Zone or National Finals during that competition year. Furthermore, if a Team fails to meet hosting/co-hosting requirements during a competition year both the Team and all its associated or listed riders will not be allowed to compete at any IEA show, competition or event in any subsequent competition years until they have hosted or co-hosted a competition. The Team must host or co-host each type of Team membership that is represented, e.g., a Team with a Hunt Seat Middle School Team and a Western Upper School Team must host both a Hunt Seat Middle School show and a Western Upper School Show. In order to be eligible to host or co-host a show, a Team must have hosted a show previously, co-hosted with a Team who has hosted a show previously, or the show must be overseen by that Team's Zone Chair or Zone Chair's designee. The competition year commences September 15 of each year. **One team can be defined as the primary host (EHC) with up to two 2 co-hosts teams assisting.** Co-hosting is defined as equitable division of cost, reward, labor and services among not more than three (3) teams, as determined by the EHC. It is the responsibility of the co-hosts to *prearrange* a fair and equitable division of all costs, reward, labor and services. All co-host team names **must** be listed on the event insurance form, prize List and program for the show and the final show results report made to IEA to fulfill hosting / co-hosting requirements.
- f. If two or more IEA members and/or coach from the previous year form a team they are consider a returning team and must fulfill all hosting obligations as per Rule 2.C.e.

## Rule 2: Membership

### 2. Coach Membership

- a. Coach membership is open to any person at least 21 years of age, associated with an IEA member Team, and covered by the coach's own professional liability insurance with minimum liability coverage of \$500,000 per accident. Proof of insurance must accompany the Coach Membership Form and a copy of the proof of renewal of insurance must be filed with IEA within thirty (30) days after the date of renewal. Until a Coach submits the proof (or certificate) of insurance required by this rule, the Coach is not an IEA member. Only IEA Member Coaches are permitted to coach / teach / assist riders in the schooling area and at ringside.
- b. Eligible coaches must apply for membership on and endorse the official IEA Coach Membership Application Form. All coach membership applications must be timely submitted to IEA with the annual membership fee as established by IEA. A coach may only be associated with two separate teams, but is only required to pay one coach membership fee for the membership year.
- c. In order to remain a Coach Member in good standing the coach must ascribe to the Objectives of IEA, remain familiar with all IEA Rules and Regulation (and any amendments thereto), act professionally and respectfully at all IEA sanctioned shows, competitions and events, maintain current professional liability insurance, and follow all rules and regulations of the IEA, including but not limited to Rule 2(C) (3) (D), (E) and (F). If a coach resigns her/his position during the competition season, the new, substituting, IEA coach member must submit all necessary forms and payment as outlined in rule 2.C.2.a.
- d. A Coach who has not timely complied with ALL rules of membership, responsibilities and duties of a Coach set forth in these Rules, is not a member in good standing and as a result: (1) the non-complying Coach will not be allowed to enter a team in any IEA event, show or competition; (2) no rider evaluated and coached by that non-complying Coach will be permitted to ride in any IEA event, show or competition; and (3) no points will be awarded to a team or rider with which the non-complying Coach is affiliated for any IEA event, show or competition. If non-compliance is untimely discovered, at the discretion of the IEA Executive Committee, the coach's good standing may be revoked retroactively and all points accumulated for riders and teams may be not awarded.
- e. At least one IEA Coach or IEA Member Coach assistant of his/her team ["Responsible IEA Coach"] must attend and be present at all IEA sanctioned or approved events, shows and competitions at which the Responsible IEA Coach's rider(s) or team participates. The Responsible IEA Coach must be available at all reasonable times to the coach's riders during the IEA events, shows, and competitions. If the Responsible IEA Coach is not able to attend to all normal and reasonable anticipated coach's duties at the event, show or competition, then an alternate IEA Coach member must attend in place of and is required to fulfill the same duties and responsibilities of the Responsible IEA Coach. An alternate IEA Coach is defined as an IEA member coach of a different team. The alternate IEA Coach must in writing at the earliest opportunity notify the Event Host Coordinator and the Show Steward of this substitution. An Alternate IEA Coach must have complied with Rule 2(C) (2) (a), (b) & (c).

### 3. Rider Membership

- a. Any full-time student enrolled in grades 6 through 12 and is less than 20 years of age on September 1<sup>st</sup> of the year of the application is eligible to be a Rider Member. Middle school riders (Futures) shall be those students in grades six (6) through eight (8) and high school riders (Varsity and Junior Varsity) shall be those students in grades nine (9) through twelve (12). In order to participate in IEA shows an IEA Coach Member must coach the rider.

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- b. A rider having completed a secondary school program in mid-academic year is no longer eligible to ride in the upper school classes in Regular Point Shows, but if otherwise qualified, may compete at that year's Zone and National shows.
- c. An eligible rider must apply for membership on the official IEA Rider Membership Application Form. Rider Application for membership must indicate and include payment for Western and/or Hunt Seat Divisions. **The rider and her/his custodial/supervising parent (or legally appointed guardian) must sign the rider application form and Waiver of Liability Form in the presence of the IEA Coach before being submitted to IEA.**
- d. **The Coach Member must personally verify both the individual applicant's and the parent's/guardian's signature and identification on ALL rider applications, Waiver of Liability Forms and Show Application Forms. Once a Rider's application is submitted to IEA, the IEA Coach is certifying to IEA the genuineness of all signatures on rider applicant and waiver forms.** The Coach Member shall retain and maintain copies for not less than three (3) years, and produce upon the request of any IEA official, all Team, Coach and Rider applications, current proof of professional liability insurance coverage, and Waiver of Liability Forms.
- e. It is the responsibility of the Coach Member to accurately assess the rider's ability, fill out and sign the rider membership form, and enter the rider in the proper class according to her/his individual skill and experience level in compliance with the definitions and descriptions of those levels as set forth in these rules. [See Rules 2(G), and 3(A), (B), (C), (D) and (E).]
- f. All rider applications, accompanied by the original executed Waiver of Liability Form, and fees must be timely submitted to IEA, as outlined in rule 2.B.1. An official IEA membership number will be issued to each member annually and must be available at all IEA competitions, shows, or events, and upon request presented to any IEA officer, director, show steward or show official.
- g. A rider member is not eligible to enter an IEA show until a membership number has been assigned by IEA.
- h. Individuals or Coaches may not switch teams during the competition year. Under extenuating circumstances a petition may be filed with the National Steward / ZEC for a team change review. Should a petition be filed and granted then the following stipulations apply:
  - 1. Riders must wait 30 days before competing with the new team after a team change petition has been submitted to the IEA Membership Office.
  - 2. Riders are not eligible to be designated as a point rider for the new team throughout the remainder of that competition season.
  - 3. Riders may carry any individual points earned and the number of shows in which they competed to the new team.
- i. Individuals may be affiliated with only one IEA team per discipline. When competing as crossover riders in more than one discipline, individuals may join a different Hunt Seat, Western, and/or Saddle Seat team. Separate membership applications and separate membership fees must be submitted with each different team package.

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### 4. Contributing Membership

Adult: This membership is open to adult individuals that are not participating in competitions as coaches, but who desire to be members of the association, and to participate fully as members with regard to voting privileges and the right to hold office. A prospective, adult contributing member will fill out an official "Contributing Membership Application," a signed waiver of liability, and submit dues annually to the association. Contributing Members must ascribe to the Objectives of IEA, remain familiar with all IEA Rules and Regulations, act respectfully at all IEA sanctioned shows, competitions and events and follow all rules and regulations of the IEA.

Junior: This membership is open to junior individuals that are not participating in competitions as riders, but who desire to be members of the association. Junior members do not have voting privileges, and they do not have the right to hold office, and junior contributing members are not eligible to ride at IEA competitions. Junior contributing members ARE eligible for non-mounted horsemanship and sportsmanship competitions within the IEA, and other potential member benefits. A prospective, junior contributing member will fill out an official "Contributing Membership Application," a signed waiver of liability, and submit dues annually to the association. Contributing Members must ascribe to the Objectives of IEA, remain familiar with all IEA Rules and Regulations, act respectfully at all IEA sanctioned shows, competitions and events and follow all rules and regulations of the IEA.

### D. Handicapped Riders

A handicapped rider is defined as one who cannot safely compete at the appropriate level of competition without special equipment or active assistance from one or more persons during the competition by reason of loss of one arm or one leg or loss or use of same; loss of or limitation of sight not correctable to 20/40 by corrective lenses; or loss of or limitation of hearing. Special equipment is any substitution of tack. Persons qualified for individual membership in IEA but who have a handicap as defined herein may be permitted to compete under the terms and conditions described herein.

- a. Before becoming eligible to compete, the handicapped person and his coach must both submit written statements requesting permission to compete and the nature and extent of the limitations, along with a full statement by the coach as to his/her evaluation of the ability of the rider. The statements must be submitted to the Vice President of IEA.
- b. The appropriate Division Vice President ["DVP"], or his designee, shall observe the rider on a horse, either in person at a mutually convenient location or via video, within thirty (30) days of the application, or if the application is received between April 1 – September 15, of the calendar year, by October 15. A videotape, unedited and recorded by a disinterested party, may be substituted for the Vice President's on sight observation. If, however, the Vice President is not satisfied with the tape, he may still request personal observation.
- c. The DVP shall determine whether the handicapped person can safely compete in the class level for which the person is otherwise eligible under the Rules without active assistance. Active assistance is defined as physical assistance in the directing or control of the horse or verbal or sign assistance in the directing or control of the horse. If the DVP determines that the rider cannot safely compete, then the person shall have the right to a review by the full Board of Directors by requesting such a review in writing. The request shall state all facts the person believes to be pertinent and must include a statement signed by the person, or his parent if the person is under 18, agreeing the decision of the Board. The Board's decisions shall be final and the prospective rider and parents will be bound by that determination.

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- d. In the event that the person is determined to be eligible to compete, then the coach may make entry for such person 14 days before the show that the rider is handicapped. The EHC shall promptly notify the stable or person providing horses for the show of the nature and extent of the handicap so that reasonable accommodations can be made.
- e. The provider of horses may in his sole discretion determine whether to permit the rider to compete on the provider's horses with or without special equipment. The provider's determination shall be final for that event only. The EHC should make every attempt to obtain the provider's determination before the day of the event in order to avoid inconveniencing the handicapped person. If the EHC determines that none of the provider's horses can be ridden with the special equipment required for the rider, then the school must timely notify the coach and handicapped rider.
- f. The stewards, the show committees, the stable providing facilities, the EHC and the persons providing horses for the show will evaluate riders having temporary physical handicaps on an individual basis as to suitability and safety.

### **E. Membership Rights**

A member in good standing has a right to participate in IEA sanctioned, sponsored or promoted competitions, shows, activities and events, and receive other benefits of membership as determined by IEA. However, in order to remain a member in good standing, a member's annual dues must be paid in full, the member must submit annually information as required by IEA in the IEA Membership Packet, a member must not be indebted to the IEA except in the ordinary course of the IEA's operation, and shall not be in violation of any requirement set forth in these Rules and Regulations and shall not be suspended or expelled pursuant to Rule 2(G).

### **F. Membership Obligations**

Each member of IEA agrees that she/he will abide by the Rules and Regulations of IEA and by all standing rules, policies and procedures set forth by IEA in its efforts to conduct the business consistent with IEA's mission and objectives. Current original IEA issued membership numbers for riders, coaches and teams must be available at all reasonable times during an IEA sanctioned event, show or competition, and must be timely shown to the Event Host Coordinator, Show Steward, Show Judge or IEA Official when requested.

### **G. Membership Suspension and Expulsion**

- a. Membership rights will be automatically suspended from the date that IEA is notified of non-payment of entry fees or that a member's check written for any purpose has not cleared their account until such date as the member makes payment to IEA by cash, certified check, or money as substitute payment and pays IEA \$25 as an administrative and returned check fee.
- b. Any Rider or Team member may be suspended or expelled from active participation in IEA for just cause as determined by the prevailing standards and rules of the IEA, which may, but need not, incorporate the standards and rules of other recognized equestrian associations, including but not limited to the USEF, AQHA, NRHA and IHSA. Expulsion of a member can also be determined by a vote of at least two-thirds (2/3) of the Board of Directors, excluding the offending member. In all such cases, a written notice shall be given to the member in question ten (10) days in advance of such meeting, stating the charges and inviting the member to attend and be heard at such meeting. Should the member desire to appear and be heard at such meeting, she/he shall indicate such desire in writing to the IEA Board Chair, at least 48 hours in advance of the meeting date. The Board of Directors shall determine the suspension and/or sanctions, if appropriate.
- c. The falsification of any membership, show, eligibility, insurance information, application, waiver of liability, placement or any other document or form required by IEA, Event Host Coordinator or a host facility, may be cause for immediate expulsion of the rider, coach, and/or Team from IEA, the IEA sanctioned event and any other penalty assigned by the IEA Rules and Ethics Committee.

**H. Election of Zone Chairs**

A Zone will consist of one or more Regions as determined annually by the Board of Directors.

Other than Founding Members (Roxane Rheinheimer, Ollie Griffith, Wayne Ackerer, Timothy Boone and Myron Leff, or their respective designee) to “qualify” as a Zone Chair or a Member of the Board of Directors he or she must be (a) a Coach, Alumni or Contributing IEA Member in the year serving on, appointed to and/or elected to the Board of Directors, (b) at least the age of 21 when elected or appointed, and (c) if a Zone Chair, be a resident of the Zone he/she represents.

The adult IEA members in each active Zone will elect a Zone Chair. Each active Zone will have one seat on the Board of Directors. An “active Zone” is defined as having at least one IEA Team or one IEA Coach in the Zone. The Zone Chair will represent both the hunt seat and western coaches and riders in their respective Zone on the Board of Directors. The Zone Chair will also be responsible for organizing and supervising the Zone’s operations, the Regional competitions (if required) and the Zone Finals competition.

At a meeting of each active Zone, or by some other fair and reasonable method, the qualified adult IEA members in the Zone will nominate members for the position of Zone Chair. Any adult IEA Member can self nominate himself or herself for the position as Zone Chair. The nominations for Zone Chair must be submitted to the IEA Membership Secretary by April 30<sup>th</sup> each year and if there is more than one nomination for a Zone Chair a vote of all adult Zone resident members will be conducted by IEA no later than June 15<sup>th</sup>. The adult IEA members in the Zone will vote for the position of Zone Chair on the official ballot that is emailed or mailed by the membership secretary. The IEA Member must sign the paper ballot, and the ballot must be mailed to and received by the IEA membership secretary by the deadline date set by IEA. There will be one vote per IEA adult Member.

**I. Board of Directors and Executive Committee**

The Board of Directors will consist of as few as 12, or as many as 20, members (Zone Chairs, Founding Members & At-Large Members) as indicated in the By-Laws. Initially there will be three groups of Zone Chairs elected to the Board, which will serve staggered terms starting July 1, 2007: 1<sup>st</sup> group: zones 1, 4, 7, 10 (two years); 2<sup>nd</sup> group: zones 2, 5, 8, 11 (three years); and 3<sup>rd</sup> group: zones 3, 6, 9, 12 (one year). After each group serves its initial term starting on July 1, 2007, the zone board member will thereafter be elected to a 3-year term. If the Zone is not active or no nominations are received from the Zone, the Executive Committee (defined below) can appoint from the Zone an interested qualified IEA Member to serve the term for that zone. If a Zone Chair or Director during his/her term withdraws or is no longer able or available to actively serve his/her complete term on the Board of Directors, the Executive Committee will appoint an interested qualified IEA Member to serve the remaining term. The National Steward shall be a non-voting ad hoc member of the Board.

The Executive Committee of IEA will consist of the President, President-Elect, Secretary, Treasurer and the Founding Board Members (or their designees). The Board of Directors will elect the officers of the organization annually as set forth in the By-Laws. Officers may be elected from any adult member of IEA or the Founding Members. The Executive Committee will be charged with the responsibility for operations of IEA, and will hire and fire all other IEA support staff it chooses to retain, including, if appropriate, an executive director, marketing director, Nationals Finals Coordinator and membership secretary, and it will determine the salaries to be paid for all positions. The Executive Director, if hired, will report directly to the Executive Committee and perform the assigned operational duties for the Executive Committee. The Executive Committee will also appoint the National Steward and all members of the various committees created for operation or function of IEA. The Executive Committee will also determine and set the amount that will be charged for each category of IEA membership.

**J. Presenting Matters to IEA**

Any IEA member may bring a matter concerning the functioning of the IEA, the conduct of competitions, classification of riders, coaches, etc. to the attention of the Board of Directors by submitting a request in writing to the attention of the Board Chair, however Coaches should file petitions on behalf of their teams or individual riders. Any matter that concerns the safety of horses and riders, or the ethics of coaches or

riders shall be considered an urgent matter and shall be dealt with immediately by the Show Steward, and such determination and decision will be final during the show. However, any decision of the Show Steward may be appealed in writing directly to the respective Zone Chair within fourteen (14) days after the end of the show. The Zone Chair will then forward the appeal to the IEA Membership Secretary, who will bring the matter to the attention of the National Steward. Members who have general concerns or suggestions for the association should present the matter to their coach, who then should contact their Zone Chair. The Zone Chair can then bring the matter to the attention of the IEA Membership Secretary.

### K. Indemnification

1. By making application to, becoming a member of IEA, or competing in any IEA sanctioned event, competition or show, all IEA Members, and the parents, next friend and legal guardians of the Rider Members, agree not to sue, not to bring any claim against, and to indemnify and hold harmless IEA, its officers, directors, members, National Steward, zone chair, employees, show officials, judges, stewards, agents, representatives and assigns against all threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative (hereinafter collectively referred to as "Action") arising by reason of or from injury, death, or damages of any kind that occurs at, traveling to, around, or near, or training and preparing for, any IEA approved or sanctioned competition, show or event. Litigation expenses, attorney fees and costs incurred in defending an Action may be paid by the IEA in advance, however, the responsible Team, Coach, parents, legal guardians and member shall reimburse IEA for said expenses, fees and costs.

2. All IEA members acknowledge and agree, as condition to membership in IEA, that if litigation is initiated or filed by IEA against a member, or is initiated or filed by a member (or the parents, next friend or legal guardian of a member) against IEA, its, officers, directors, members, zone chairs, agents or representatives, the member waives all defenses and claims relating to jurisdiction and venue, and consents to such litigation being filed in, or removed to, an appropriate state or federal court located in Columbus, Ohio.

3. ***IEA does not take responsibility for, endorse or make any representations regarding the competency, education, training, ability or background of any member, including Coaches.*** Furthermore, IEA cannot and does not evaluate or vouch for the background or quality of any Coach, horse, riding facility, equipment, tack or stables. ***Riding horses and being around such animals is an unpredictable, inherently risky, and intrinsically dangerous activity.*** Therefore, ***all members and parents/guardians should, and must, make their own evaluation and decision of the associated risks and dangers before becoming a member, or granting permissions for a minor to become a member, of IEA and competing at IEA shows, competitions, and events.***

## Rule 3: Divisions, Classes and Tests

There shall be two divisions: Hunt Seat and Western. Except where special rules only apply to a particular division, all rules apply to all riders and coaches in both divisions. The team coach will be responsible for assigning the rider to the appropriate division and class within the division, based upon the following descriptions. The rider's total riding experience, not just riding experience with the IEA shows, must be considered for class designations as per Rule 3. These class descriptions are designed to aid in initially placing new members, and should be used to support, but not override mandatory class advancement. Along with the mandatory advancement rules, riders must be evaluated each year according to class description levels prior to submitting membership application.

Definitions:

A. Recognized competitions - A recognized competition is any sanctioned by the United States Equestrian Federation (USEF); American Grand Prix Association (AGA); American Quarter Horse Association (AQHA); National Reining Horse Association (NRHA); United States Eventing Association (USEA). 4-H state and regional competitions will be recognized for Western Horsemanship only.

B. Instruction - Any number of lessons taken within a week (Monday-Sunday) constitutes a week of instruction.

C. Hunter Seat Equitation Classes - A hunter seat equitation class is any class that is judged on hunter seat equitation specifically.

**Hunt Seat Division:**

**A. Over Fences Classes**

- 1. Varsity Open Equitation o/f 2'6"** – Riders should be capable of jumping 3'-3'6" on their usual mounts at home. Riders may have shown in any horse show, recognized or unrecognized, at 3'3" or above. Coaches should be confident these riders could safely perform over a 2'6" hunter or equitation course on an unfamiliar horse.
- 2. Varsity Intermediate Equitation o/f 2'** – Riders should be capable of jumping 2'6"-3' on their usual mounts at home. Intermediate Riders may have shown in any horse show, recognized or unrecognized, at 3' or below. Riders who have won 10 or more blue ribbons at 3' must be placed in Varsity Open O/F. Coaches should be confident these riders would be able to safely perform over 2' hunter or equitation course on an unfamiliar horse.
- 3. Junior Varsity Novice Equitation o/f x-rails** – Riders should be capable of jumping 2'-2'6" on their usual mounts at home. Junior Varsity Novice Riders may have shown in any horse show, recognized or unrecognized, at 2'6" or below. Riders who have won 10 or more blue ribbons at 2'6" must be placed in the next higher appropriate level. Riders should have a minimum of one-year of professional instruction over fences. Coaches should be confident these riders would be able to safely perform over an x-rails hunter course or equitation course on an unfamiliar horse.
- 4. Future Intermediate Equitation o/f 2'** – Restricted to middle school riders who meet the criteria for Hunt Seat Class 2.
- 5. Future Novice o/f x-rails** - Restricted to middle school riders who meet the criteria for Hunt Seat Class 3.

**B. Flat Classes**

[Note: Riders without jumping experience should be assessed according to their ability to perform flatwork tests, as listed in Rule 3(D).]

- 6. Varsity Open Equitation on the flat** – These riders should be capable of performing Hunt Seat Tests 1 through 13.
- 7. Varsity Intermediate Equitation on the flat** – These riders should be capable of performing Hunt Seat Tests 1 through 9.
- 8. Junior Varsity Novice Equitation on the flat** – These riders should be capable of performing Hunt Seat Tests 1 through 8.
- 9. Junior Varsity Beginner Equitation on the flat** – Open to riders who are not eligible for Novice level jumping classes, but should be experienced enough to canter an unfamiliar animal in a group. These riders should be capable of performing Hunt Seat Tests 1 through 7, and may have shown at any unrecognized horse show. A Beginner rider may not have shown over fences larger than 2' in any horse show, recognized or unrecognized. A rider who is in their first year of showing over cross rails may still be considered eligible for this class. To be eligible for Class 9, a rider must have had at least one year continuous professional instruction, must demonstrate proficiency at the trot and canter, and be capable of competing on a variety of unfamiliar horses. A Walk/Trot class is now an optional offering and is open only to those riders competing in the Walk/Trot/Canter class. Entry fees will be collected but no individual or team points will be awarded. The intent is not to accommodate lower level riders. Competitors in W/T must meet eligibility requirements of Hunt Seat Class 9 and must compete in the W/T/C class.

**9. Walk/Trot/Canter**

**9x. Walk/Trot** (optional offering & does not count for points) Open only to those riders who are riding in Class 9 - W/T/C

### Rule 3: Divisions, Classes and Tests

**10. Future Intermediate Equitation on the flat** – Restricted to middle school riders who are capable of performing Hunt Seat Tests 1 through 9.

**11. Future Novice Equitation on the flat** – Restricted to middle school riders who are capable of performing Hunt Seat Tests 1 through 8.

**12. Future Beginner Equitation on the flat** – Restricted to middle school riders who meet the eligibility requirements of Class 9.

**12. Walk/Trot/Canter**

**12x. Walk/Trot** (optional offering & does not count for points) Open only to those riders who are riding in Class 12 - W/T/C

#### C. Championship Hunt Seat Class

Varsity Open Championship Class– The top Varsity Open riders as determined by points and places within the show are eligible for this class. The class requires a minimum of 6 riders, and should be limited to the top 10. Riders must be eligible to complete in Varsity Open Over Fences (2'6") to be eligible for this championship class. The class may be run using the same mount for both phases of the competition, or a separate draw may be done for each phase. The judge may choose to implement any additional testing after the completion of the 2 mandatory phases. Phase 1 – Riders will be judged over an advanced equitation course with jumps from 2'6" to 3'. Hunt seat tests 1-13 may be asked. Phase 2 – Riders will also compete on the Flat and may be asked to perform any of tests 1-11.

#### D. Hunt Seat Rider Tests

A rider must be prepared to perform the test appropriate for the class in which the rider is participating. Riders may be requested to perform the following tests collectively or individually during a show or competition. No other tests may be used. The judge may choose only from the following list, and instructions for performance of the test must be publicly announced.

1. Asked an appropriate horsemanship question that is tailored to the rider's ability level.
2. Halt
3. Sitting trot.
4. Two point position at the walk and/or trot.
5. Figure eight at trot, demonstrating change of diagonals.
6. Figure eight at canter on correct lead, demonstrating simple change of lead.
7. Change Horses
8. Ride without stirrups.
9. Change leads down center of ring, demonstrating simple change of lead.
10. Canter on the counter lead. No more than eight horses may counter canter at one time.
11. Half-turn on forehand and/or half-turn on haunches.
12. Jump a shortened course.
13. Trot a jump not to exceed 2'6".

#### **Western Division:**

#### E. Horsemanship Classes

**1. Varsity Open Horsemanship:** Riders who have competed at nationally qualifying competitions such as, but not limited to, youth team or world show qualifying competitions. Also, riders who have won NRHA or AQHA world top 5 placing or any rider with a top 5 placing at the All American Quarter Horse Congress, Paint, Appaloosa, and other breed show equivalents. Showmanship, halter, hunt seat, and contest classes are excluded. These riders should be capable of performing western tests 1-10.

**2. Varsity Intermediate Horsemanship:** These riders are those who have won 5 or more blue ribbons western horsemanship or reining in breed or National Reining Horse associations, for example: Quarter Horse, Paint, and Appaloosa and NRHA shows. These riders should be capable of performing western tests 1-8.

### Rule 3: Divisions, Classes and Tests

**3. Junior Varsity Novice Horsemanship:** These riders may have shown at open shows and non-breed specific shows, for example, 4H events and county fairs. These riders should be capable of performing western tests 1-6.

**4. Junior Varsity Beginner Horsemanship:** These riders have no formal show experience. Riders may have shown at farm shows and camp shows. Riders are safe to walk, jog, and lope in a group on an unfamiliar mount. These riders should be capable of performing western tests 1-6. A Walk/Jog class is now an optional offering and is open only to those riders competing in the Walk/Jog/Lope class. Entry fees will be collected but no individual or team points will be awarded. The intent is not to accommodate lower level riders. Competitors in W/J must meet eligibility requirements of Western Class 4 and must compete in the W/J/L class.

**4. Walk/Jog/Lope**

**4x. Walk/Jog** (optional offer & does not count for points) Open only to those rider who are riding in Class 4 - W/J/L.

**5. Future Intermediate Horsemanship:** Restricted to middle school riders who meet the criteria for Western Horsemanship Class 2 and/or are capable of performing western tests 1-8.

**6. Future Novice Horsemanship:** Restricted to middle school riders who meet the criteria for Western Horsemanship Class 3 and/or who are capable of performing western tests 1-6.

**7. Future Beginner Horsemanship:** Restricted to middle school riders who meet the criteria for Western Horsemanship Class 4. These riders should be capable of performing western tests 1-6.

**7. Walk/Jog/Lope**

**7x. Walk/Jog** (optional offer & does not count for points) Open only to those rider who are riding in Class 7 - W/J/L.

#### F. Reining Classes

**8. Varsity Open Reining:** Restricted to those riders competing in the Varsity Open Horsemanship. Riders must compete in Western Horsemanship Class 1 to be eligible to show in this class.

**9. Varsity Intermediate Reining:** Restricted to riders competing in Varsity Intermediate Horsemanship. Riders must compete in Western Horsemanship Class 2 to be eligible to show in this class.

**10. Futures Intermediate Reining:** Restricted to riders competing in the Futures Intermediate Horsemanship Class. Riders must compete in Western Horsemanship Class 5 to be eligible to show in this class.

#### G. Championship Western Award

This is an award issued to the high point rider based on the total of the Western Varsity Open Horsemanship and Varsity Open Reining points. In case of a tie, the judges will require a ride off, the type of which to be determined by each judge.

#### H. Western Horsemanship Tests

A western judge may choose from the following horsemanship tests. Any one or combination of appropriate or equivalent tests may be used.

1. Ask an appropriate horsemanship question that is tailored to the rider's ability level.
2. Individual performance on the rail.
3. Halt and/or back
4. Figure eight at the jog
5. Change horses
6. Lope on specific lead and stop
7. 360 degree turn

8. Figure eight at the lope, demonstrating a change of lead (through the walk or jog)
9. Ride without stirrups
10. Simple change of leads in a straight line
11. Counter canter

**I. Class Routine – Western Horsemanship**

All classes for which rules are provided herein must be conducted accordingly. Entries shall enter the ring and show collectively on the rail at all required gaits in both directions prior to any individual testing. The order to reverse should be executed away from the rail. Entries shall line up on command. A judge may change riders from any horse to any other horse in the same class. This may occur provided rail work or pattern has been completed by all riders. Any or all riders may be required to execute any appropriate test included in class requirements. Testing is optional in all classes except at the National Show where it is mandatory.

**J. General Guidelines for Western Horsemanship**

1. Hands: The upper arms are in a straight line with the body, the one holding the reins bent at the elbow. The position of the hand not holding the rein is optional, but it should be kept free of the horse and equipment, and held in a relaxed manner with the rider's body straight at all times. Some movement of the arms is permissible, but excessive pumping will be penalized. The hand is to be around the reins at all times. No more than one finger is permitted between the reins when split reins are used, but none with romal reins. Rider may hold the romal in the free hand provided it is at least 16" from the rein hand. Rein hand to be carried immediately above or slightly ahead of the horn of the saddle. Bracing against horn will be penalized. Reins should be carried so as to have light contact with the horse's mouth. Two hands may be used only on horses designated by the show committee. It is recommended that these horses be shown in a snaffle bit or hackamore.
2. Basic Rider Position: Riders shall sit in saddle with legs hanging underneath. The stirrup should be just short enough to allow the heels to be lower than the toes. The body should always appear comfortable, relaxed, and flexible. Feet should be placed in the stirrups with the weight on the ball of the foot.

**K. Class Routine - Reining**

Entries are to perform individually before the judge. Three markers will be placed on the left and right rail. A center marker and two end markers spaced appropriately to the size of the arena to allow easy passage beyond the markers. Personal appointments, position and procedures are consistent with rules governing IEA Western Horsemanship division.

Riders will be judged on symmetry of figures; properly placed variations of speed, direction, and sizes of circles; proper technical application of natural aids in obtaining lead changes, stops, and turns; and reasonable working horsemanship. Emphasis is on precision, technical application, and the ability to show an unfamiliar horse in a pre-assigned pattern. Results as shown by the performance of the horse are NOT necessarily to be considered more important than the methods used by the rider in obtaining them.

**L. General Guidelines for Reining**

1. All riders in the same class will be asked to perform the same pre-assigned pattern.
2. All patterns will be posted not less than one-half (½) hour before the class.
3. Patterns will be selected from official NRHA/AQHA/IHSA patterns
4. In the event horses are not capable of flying lead changes or four spins, patterns may require one or two spins and/or simple lead changes.
5. Riders are judged individually upon entering the ring and judging ends upon completion of the final maneuver. A judge's decision is final.
6. Any rider being off pattern will receive a score of zero (0) and cannot place or receive points in that class.

**M. Western Horsemanship & Safety**

In all IEA Western Horsemanship and Reining Classes, good horsemanship is paramount. Judges are to find the “Best Riders” and not necessarily the best mount. It is mandatory for all riders to use appropriate western tack and western attire while showing; this would include a long sleeve shirt, western hat or safety helmet, boots, western saddle, and western bridle. Failure to use appropriate attire will result in a score of zero.

**General – All Divisions**

**N. Rider Classification and Class Eligibility**

1. Riders shall be classified in accordance with guidelines established by the IEA Rules. The Coach shall designate and enter a rider in the proper class and division. It is the responsibility of the IEA Coach to advance their riders annually according to IEA rules for mandatory advancement. If a rider has progressed sufficiently in skills the coach may also voluntarily move her/him to a higher class. Along with the mandatory advancement rules, riders must be evaluated each year according to class description levels prior to submitting membership application.
2. Once a rider has competed at one level, the rider may not move to a lower level class unless directed to do so by the IEA National Steward. No rider who has competed successfully in at least two IEA sanctioned shows in a specific class will be permitted to ride in a lower class, unless he/she provides proof of diminished riding ability.
3. To be eligible for Regional, Zones, or Nationals finals in the individual or team classes a rider must show in a minimum of two (2) IEA shows during the regular season. Hunt Seat riders may not show in more than five (5) regular point shows per class per year. Western riders may not show in more than eight (8) regular point shows per class year.
4. A rider will be required to advance to the next higher class in order to compete in an IEA sanctioned event, show or competition and have those points count. IEA will track separately the points accumulated by a rider in flat and fence classes.
  - a. Riders may not compete in the same class for more than two (2) show seasons. Coaches may file a petition with the National Steward if there is a valid reason why a rider should continue to ride in the lower class.
  - b. If a rider accumulates twenty (20) points in any single competition year, that rider must, during the next competition year, move up at least one class in order to be eligible to ride in any IEA show. For purposes of this rule, only rider points awarded during a single competition year will be accumulated. No rider points will be carried over from one year to the next.
  - c. Any rider who has qualified or showed as an individual rider in a given class for the previous season's National Finals must advance to the next class level the following season. Riders selected to compete in team classes at the National Finals who do not meet any of the other advancement criteria are not required to advance to the next class level the following season.
  - d. All Hunt Seat and Western middle school riders (Futures) graduating to upper school competition (Varsity/Junior Varsity) should be reevaluated as “initial placements” and assigned the appropriate class(es) per Hunt Seat Rules 3.A-3.B. and Western Rules 3.E-3.F.
  - e. Individual and Team points will be posted on the IEA website. Points become final after they have been posted for 21 days. Coaches are responsible for verifying points and must immediately notify the IEA Membership Secretary of any discrepancies.

### **Rule 3: Divisions, Classes and Tests**

5. When the class designation of a rider is called into question, the chief show steward at the rider's next competition (or if during a show, that chief show steward) will review the rider's ability for proper class placement.
6. Initial placement of Hunt Seat riders should be based upon their over fences eligibility. A rider may not be initially placed in a lower class designation on the flat than over fences.
7. A cross-over rider is defined as a rider who shows in both Hunt Seat and Western Divisions. Riders with little or no experience in the cross-over division may be placed one class lower than in their primary division. Riders with no prior jumping experience may be started at the novice level for over-fence class placement.

### **Rule 4: Competitions, Qualifications and Rider Eligibility**

#### **A. Competitions and Shows**

IEA shall establish rules, regulations, and standards to govern all IEA recognized shows for all classes. These rules, regulations and standards may be changed by the Board of Directors from time to time as required to ensure, to the degree possible, the safety of horse and rider and to maintain the quality of competition. IEA shows shall be classified as a "Regular Point," "Regional Finals," "Zone Finals" or "National Finals" show. Except where specifically stated otherwise, the guidelines for Regular, Regional, Zone and National Shows will be the same. The EHC will be responsible for providing suitable facilities, horses, tack and equipment. [See Rule 5] IEA rules shall govern all classes held at all IEA shows. IEA reserves the right to make changes to the Regional, Zone, or National Finals schedule and/or procedures of competition provided any changes to the standard format are approved by the IEA Executive Committee.

In order to apply to compete in an IEA sanctioned event, show or competition and receive IEA points from that event, show or competition, the rider and/or team must be a qualified IEA member before making application for the show and an IEA membership number must have been assigned to the rider or team.

#### **B. National Finals**

In the spring of each year on a date and at a location designated by IEA, a National Finals competition will be conducted for the top qualifiers of the Zone Finals, and otherwise in accordance with the qualifying criteria as outlined in the IEA Rules and Regulations. IEA shall host a National Final Show to determine and award teams and individuals with national titles. There will be a separate entry fee charge to the National Finals.

#### **C. Zone Finals**

1. IEA membership and competitions will be divided into zones. Refer to USEF Article 917 for a zone map. The following is list of the zones and the states which comprise each zone:
  - Zone 1: Maine, New Hampshire, Vermont, Massachusetts, Connecticut, Rhode Island
  - Zone 2: New York, New Jersey, Pennsylvania
  - Zone 3: Delaware, Maryland, West Virginia, Virginia, North Carolina
  - Zone 4: Tennessee, South Carolina, Georgia, Florida, Alabama, Mississippi
  - Zone 5: Kentucky, Ohio, Indiana, Illinois, Michigan
  - Zone 6: Wisconsin, Minnesota, Iowa, North Dakota, South Dakota, Nebraska
  - Zone 7: Missouri, Kansas, Oklahoma, Texas, Arkansas, Louisiana
  - Zone 8: Utah, Colorado, Arizona, New Mexico
  - Zone 9: Wyoming, Montana, Idaho, Washington, Oregon
  - Zone 10: California, Nevada
  - Zone 11: Hawaii
  - Zone 12: Alaska
2. If the coach members of a Zone determine that there are too many teams or rider members in a zone (or region) to equitably allow competition, then the Zone Chair (with the advice and majority consent of the coach members of that Zone) may present to the Executive Committee a proposal detailing with how the zone should be divided into one or more regions, taking into consideration such factors as facilities, horses, traveling distance, size of teams, etc. This proposal must include information as to whether both Hunt Seat and Western will be divided. The proposal must be

## **Rule 4: Competitions, Qualifications and Rider Eligibility**

submitted in writing to the IEA Membership Secretary no later than August 15th. Once a Zone reaches fifteen (15) teams a mandatory review to split is required the following year. The Zone Chair must submit a proposal using the Regional Split Guidelines in writing to the IEA Membership Secretary no later than August 15th per Regional Split Guidelines.

### **Regional Split Guidelines**

#### ***General Rules for Dividing Zone into Regions:***

1. Western teams and hunt seat teams should be considered separately when planning regions.
2. A region should have at least three (3) teams to exist and should have no more than fifteen (15) teams initially assigned.
3. Teams should be assigned to a region based on geographic proximity, number of riders, and facility/horse resources in that order of priority. Teams should be assigned to a region within the zone by September 1st of each year.
4. Futures teams that exist without an upper school team are to be assigned a region also. Futures teams that are a part of an upper school team should remain in the same region as their upper school team.
5. All teams that join after the initial regional assignments are to be added into a region based on their geographic proximity, number of riders, and facility/horse resources.
6. A region that has more than fifteen (15) teams by National Finals ought to split the following IEA competition year.
7. A region that was established but has less than three (3) teams register by November 15th should be absorbed back into existing regions.
8. Each region may elect a regional chairperson.
9. Teams hosting shows may include a priority entry period for their Region, or may limit all entries only to their region, or open the entries to the Zone at large. This priority entry period must be stated in the prize list.
10. Hosting / Co-host requirements must be fulfilled within your designated region.

#### ***Zone Finals***

1. Teams and individuals will qualify for Zone Finals under the IEA Rule 4.C.3.
2. There will be no more than twelve (12) riders per class at the Zone Finals and no more than twelve (12) teams at Zone Finals. Rider positions and team positions for Zone Finals will be proportionately divided among the regions of the zone based upon the number of members in each region as determined by IEA membership on December 31<sup>st</sup> of each year.

#### ***Regional Finals***

1. Teams and individuals will qualify for Regional Finals under the IEA Rule 4.C.3.
2. Regional Finals will consist of only teams and riders that have qualified for Zone Finals under Rule 4.C.3. Regional Finals will be held at least two (2) weeks before zone finals.
3. Show points may only be accumulated by teams and riders by competing in IEA sanctioned Regular Point Shows located anywhere in the United States during the competition year. All such show points will count towards qualification for Zone Finals.
  - a. Hunt Seat and Western Teams may qualify for Regional or Zone Finals (in areas not split into regions) by accumulating twelve (12) points during the competition year.
  - b. Hunt Seat Riders may qualify for Regional or Zone Finals (in areas not split into regions) by accumulating a minimum of fifteen (15) points in that class during the competition year. Hunt Seat riders may not show in more than five (5) regular point shows per class per year. Riders will qualify separately for each class within their division.
  - c. Western riders may qualify for Regional or Zone Finals (in areas not split into regions) by accumulating a minimum of fifteen (15) points in that class during the competition year. Western riders may not show in more than eight (8) shows per class per year. Riders will qualify separately for each class within their division.
  - d. The top twelve (12) qualified riders in each class, and not more than twelve (12) riders, and the top twelve (12) teams, and not more than twelve (12) teams from Regional Finals, will be invited to Zone Finals. In the event there are more than twelve (12) qualified riders or teams, Zones utilizing regional splits will use a Regional Finals to determine which riders and teams will advance to Zone Finals. In the case of a tie at Regional or Zone Finals, the tie rule in Rule 5(M)(3) will be used to determine which riders and teams will advance.

#### Rule 4: Competitions, Qualifications and Rider Eligibility

4. The Zone Finals shall be held at a location designated by the Zone Chair and approved by the IEA Membership Secretary. All Zone Finals will be commenced on a date no later than three (3) weeks before the date established for the IEA National Finals. The top competitive teams and the top individual riders per class competing at the Zone Finals (assuming there are Zone Finals in each of these categories) are then eligible for invitations to the National Finals. It is mandatory that the Zone Chair organize, attend and supervise the Zone Finals.

#### D. Regular IEA Point Shows

A Regular Point Show is a show held by an Event Host Coordinator in compliance with these Rules. Each IEA Team Member must host or co-host IEA Regular Point Show(s) in accordance with Rule 2(C)(1)(e) each school year. **One team can be defined as the primary host (EHC) with up to two co-hosts teams assisting.** Co-hosting is defined as equitable division of cost, reward, labor and services among not more than three teams, as determined by the EHC.

A Regular Point Show cannot be double judged for separate show points, and each entry fee must correspond with a separate ride for each opportunity to be judged. To qualify as a Regular Point Show and count towards qualifying for Regional, Zone and/or National competitions:

1. The IEA Membership Secretary approves the date of each show or competition in writing and in advance, and the show is scheduled to commence no earlier than September 15<sup>th</sup>, and no later than two (2) weeks before the Zone Finals, unless special written permission is granted by the IEA President and all additional conditions required by IEA to run that show are strictly followed. Otherwise, even if the show is run, if the additional conditions are not met the points acquired at the show will not count towards Regional, Zone or National competitions.
2. The EHC must be prepared to accommodate at least twelve (12) riders in each class offered. Before multiple individual team member entries are accepted, the EHC must be able to guarantee at least one entry per class to every team within their region entering before the closing date. No fewer than three (3) riders will be allowed to compete in a class and a class may not be split for points unless there are twelve (12) or more riders in the class. The number of riders in the class will be determined by the actual number attending and participating in the competition, not by the number of entries. If there are not three (3) riders competing in a class, both upper and middle school riders of the same class height must be combined for that show in order for the rider points to count.
3. The format, Class and Division levels comply with IEA Rules and Regulations.
4. The judge's and show steward's qualifications comply with IEA Rules and Regulations.
5. All coaches are IEA Coach Members in good standing.
6. Schooling times must be set so that all riders and coaches may have the opportunity to observe. EHC's must secure and submit IEA Waivers of Liability for all schooling riders who are not current IEA members. No IEA member may school a horse over fences or on the flat above their IEA level of riding.
7. No individual rider competing may school any horses to be used in the competition on the day of the competition, until that rider is done competing for that day. During post season shows (Regional, Zone or National Finals) riders must have completely finished showing for the entire competition before they may be used as schooling riders.

## Rule 4: Competitions, Qualifications and Rider Eligibility

### E. Qualifications and Eligibility for National IEA Finals

#### 1. Rider Qualifications

- a. A Hunt Seat rider must earn a minimum of fifteen (15) points in a class. A Hunt Seat rider may not show in more than five (5) regular point shows per class per year.
- b. Class size at Nationals will not exceed twelve (12) riders in the Western Division. Western riders must earn a minimum of fifteen (15) points in a class. There is a minimum of two (2) shows, and a maximum of eight (8) shows allowed to qualify per class per year.
- c. Total placing points for the riders are to be tabulated from all points earned at any IEA show or competition. Points are to be calculated as follows:  
1<sup>st</sup> place - 7 points; 2<sup>nd</sup> place - 5 points; 3<sup>rd</sup> place - 4 points; 4<sup>th</sup> place - 3 points; 5<sup>th</sup> place - 2 points; and 6<sup>th</sup> place - 1 point.
- d. Riders may compete in only one classification per year at National Finals. No rider shall be allowed to compete at a higher lever in National competition without first demonstrating the ability to compete at the higher level during the regular season.
- e. In the Hunt Seat Division, the number of riders per class will be determined as follows:
  1. Each active IEA Zone may send one Rider per class, as listed in Rule 3(A) and (B), to National Finals. There will be no more than twenty-four (24) riders per class at the National Finals. The remaining twelve (12) rider positions for Nationals will be proportionately divided among the Zones based upon the number of members in each Zone as determined by IEA membership on December 31<sup>st</sup> of each year. IEA will promptly notify the Zone Chairmen at the beginning of each calendar year of the number of additional rider members per class a Zone may send to National Finals.
  2. The Varsity Open Championship Classes as offered at Regular Point Shows does not count toward individual points for National Finals qualifying.
  3. Within the National Finals, the top ten (10) point earners in Varsity Open classes, who are eligible to compete over fences, will qualify for the National Championship class.
  4. The National Championship class will be run under the same guidelines as the Varsity Open Championship as offered at Regular competitions.
- f. In the Western Division, each active IEA Zone may send one Rider per class, as listed in Rule 3(E) and (F), to National Finals. There will be no more than twelve (12) riders per class at the National Finals. The remaining rider positions for Nationals will be proportionately divided among the Zones based upon the number of members in each Zone as determined by IEA membership on December 31<sup>st</sup> of each year. IEA will promptly notify the Zone Chairmen at the beginning of each calendar year of the number of additional rider members per class a Zone may send to National Finals.
- g. Points and classification will follow riders who transfer to other teams throughout their eligibility.
- h. No refund of show fees shall be given after the closing date set by the host team, school or facility.
- i. Substitutions in the individual competition will be accepted only if those substitutions are arranged at the zone finals and are sent in at the same time as the zone finals results. Any rider that does not plan to attend Nationals will have their coach notify the zone chair in writing at the morning coaches meeting at zone finals; if that rider places in such a way that they would advance to National Finals, the zone chair will assign the next rider in line to compete at National Finals, and will send this change to the IEA Secretary with the Zone Final results.

## Rule 4: Competitions, Qualifications and Rider Eligibility

2. Team Qualifications
  - a. Teams must earn points at IEA recognized shows.
  - b. At each Regular competition, total points (as awarded to point riders) will determine the hierarchy of team rankings. Team rankings at each regular competition will determine National Team points to be awarded as follows: 1<sup>st</sup> place – 7 points; 2<sup>nd</sup> place - 5 points; 3<sup>rd</sup> place - 4 points; 4<sup>th</sup> place – 3 points; 5<sup>th</sup> place – 2 points; and 6<sup>th</sup> place – 1 point. At each regular competition points are assigned to each individual and to the group as a team.
  - c. Team members may change from show to show. However, at the National Finals in team competition, there can only be one rider for each class.
  - d. An IEA Hunt Seat Team must accumulate a minimum of twelve (12) points during a competition year and appear in at least two (2) IEA recognized shows to qualify for the National Finals. Each active Zone may send one Team to National Finals. There will be no more than twenty-four (24) Teams at the Nationals. The remaining twelve (12) Teams for Nationals will be proportionately divided among the Zones based upon the number of Teams in each Zone as determined by IEA membership on December 31<sup>st</sup> of each year. IEA will promptly notify the Zone Chairmen at the beginning of each calendar year of the number of additional Teams a Zone may send to Nationals. Each of these teams may send one rider for each team point rider class offered at the National Finals.
  - e. A Western Team must accumulate a minimum of twelve (12) points during a competition year and appear in at least two (2) IEA recognized shows to qualify for the National Finals. Each active Zone may send one Team to National Finals. There will be no more than twelve (12) Teams at the nationals. The remaining Team spots will be proportionately divided among the Zones based upon the number of Teams in each Zone as determined by IEA membership on December 31<sup>st</sup> of each year. IEA will promptly notify the Zone Chairmen at the beginning of each calendar year of the number of additional Teams a Zone may send to National Finals. Each of these teams may send one rider for each team point rider class offered at the National Finals.
  - f. The National Team Championship will be awarded to the qualifying team that accumulates the most points at the National Finals competition.
  - g. Substitutions in the team competition will be accepted only if those substitutions are arranged AT the Zone Finals and are sent in at the same time as the Zone Finals results. Any team that does not plan to attend Nationals will notify the Zone Chair IN WRITING at the morning coaches meeting at Zone Finals; if that team places in such a way that they would advance to National Finals, the Zone Chair will assign the next team in line to compete at National Finals, and will send this change to the IEA Secretary with the Zone Final results. After National team entries have been submitted, point rider substitutions may be allowed on a case-by-case basis, but are not guaranteed.

### F. Show Fees

1. Show Fees shall be charged for each IEA regular point show, Regional and Zone Finals separate and apart from annual IEA membership dues. \$4 from each individual rider's entry fee for each class shall be collected by the show host and paid to IEA within fourteen (14) days of receipt of show invoice, of which IEA will send \$1 to the Zone Chairmen, for zone use. Entry fees for Regular IEA shows, other than Zones and Nationals, will be no more than \$35 per rider per class. No fee will be charged for the coach. No additional fee will be charged to the Team.
2. All show fees collected shall be distributed between the host team(s) and the IEA National Office.
3. Show fee payment shall be made before the competition. Any Team or responsible individual that has not paid the show fees by the end of the competition shall forfeit all points earned and be assessed late fees, and if necessary, collection fees over and above the show fees.

## **Rule 4: Competitions, Qualifications and Rider Eligibility**

4. Show fees are non-refundable once the closing date designated by the host has passed. Substitutions of riders may be made up until the day of the competition, although the EHC may charge a \$10 office fee for any team making changes to their entries after the closing date.

### **G. Official Posting of Results**

1. In order to have Individual and Team results of the competition officially posted to count towards national standings, the written results from the show competition, must be received by the IEA Membership Secretary within ten (10) calendar days after the last day of the competition. All funds must be paid in United States currency. Copies of the results shall be sent to the Zone Chairmen.
2. The Coach of the host Team shall verify that the correct fees have been collected and remitted to IEA in a timely manner. IEA may suspend a Team until the show fees are paid and no individual or team points won by the host team shall be counted in determining eligibility for the National Competition unless and until the show fees are paid to and received by IEA.

## **Rule 5: Show Hosting Policies, Duties, Responsibilities and Procedures**

### **A. Applicability of IEA Rules**

The provisions of these rules shall apply to the following persons: exhibitor, coach, rider, show official, show employee, EHC, show host and co-host, show facility and the designated representative or member of the family of the above, rider members and Team members who act in a manner in violation of the Rules of the IEA or deemed prejudicial to its best interests. Any action in connection with a show in violation of these Rules by a member of the family of a person participating in the Show, who is described in the previous sentence, may be deemed to have been committed by such person and subject her/him to penalties. IEA Member Teams may not adopt rules that circumvent or abridge established IEA rules.

### **B. Non-Protestable Decisions**

The following decisions cannot be protested under any circumstances:

1. The soundness of a horse or the suitability of a rider or a horse, when determined by a Steward of the Show or by a Judge, is not a violation.
2. Judge's decision, representing his/her individual preference, is not a violation of the rules. The laws of the State of Ohio shall govern the construction or application of the IEA Rules. If the rules of the IEA do not apply to a given situation, then first the rules and regulations of IHSA and if not resolved then the rules of USEF (for the Hunt Seat Division) and the rules of AQHA (for the Western Division) may be used as a reference for guidance in making an equitable decision under the circumstances, including but not limited to procedural questions.

### **C. Event Host Coordinator Requirements**

1. Any Team, in good standing, College or facility with approval of IEA, may make application to be an Event Host Coordinator ["EHC"] or Event Host Facility ["EHF"] and run an IEA regular point show. [See Rule 4(D).] While several Teams may co-host a competition, one Team must be the designated host. The Coach of the host Team is the primary decision maker and ultimately responsible for running a safe and quality competition that complies with all IEA rules and regulations. The EHC and/or EHF shall provide suitable facilities, horses and equipment for all entries including stirrup leathers for all hunt seat saddles. The EHC may limit entries to any number of riders and teams (so long as this limit complies with all other IEA Rules), which shall be binding on all participating teams and riders. For all teams other than a co-host, the EHC may not make entries contingent upon the entering team or riders supplying horses for the event. If a College or other facility will be the EHF, one IEA Team must be designated the host team and responsible pursuant to Rule 4(G).
2. The proposed EHC must apply to host an IEA sanctioned event, show or competition on the current IEA Show Hosting Application Form supplied by or made available through IEA. The proposed EHC must agree to comply with the IEA Rules and Regulations and all Show Hosting Policies promulgated by IEA. The IEA Show Hosting Application Form must be received by IEA, not less **sixty (60) days** before the date of the proposed event, show or competition, except for the

## **Rule 5: Show Hosting Policies, Duties, Responsibilities and Procedures**

September shows where applications can be made up to forty-five (45) days before the proposed date. Thereafter, IEA will promptly process the application and determine if the date is available and preliminarily determine if all other show hosting qualifications are fulfilled. Before the EHC may announce the date of the event or supply entry blanks to other IEA members, and in order for the show, competition or event to qualify as a sanctioned IEA Regular Point Show, this Application and the proposed EHC must receive final written approval from IEA.

3. The EHC must acquire and send to the IEA Membership Secretary, and the Secretary must receive on or before fourteen (14) days before the date of the show, event or competition, a Certificate of Insurance from Equisure for the specific show date(s) and in the amounts indicated in the IEA Master Policy. The Certificate of Insurance must specifically name the "Interscholastic Equestrian Association, Inc., its officers, directors, shareholders, employees, agents and representatives" as additional named insureds on the insurance policy for the event, show or competition. Failure to acquire and timely provide to the IEA Membership Secretary this required Certificate of Insurance will result in the Show Hosting Application for the event, show or competition to be denied and approval of the EHC to be withdrawn.
4. Any changes to show management or show hosts must be finalized and reported to IEA Membership Office prior to the distribution of the prize list.

### **D. Minimum Entry Requirements for Regular Shows and Classes; Split Classes**

A minimum of three (3) IEA Teams must compete in an official Regular IEA point show for Team points to count towards qualifying for Regional, Zone and National Finals. In cases of inclement weather, for points to count, fifty percent (50%) of the entered riders or fifty percent (50%) of the entered IEA Teams must attend. In order for a show to count, a host must offer either (a) all classes in the Futures division and/or (b) all classes in the Varsity/Junior Varsity division as provided in these Rules. In order for a class to count towards accumulated points, there must be a minimum of three (3) riders in each class. If there are less than three (3) riders in a class, the riders should be placed in another class of the same height. The class could also be run at discretion of the EHC but points will not be counted. Hunt Seat flat classes and Western horsemanship classes **must** be split at twelve (12) riders. Over fences and Reining classes **may** be split at twelve (12) riders. The EHC will run, award ribbons, and issue points separately for each of the split classes, as though the class was not split. The assignment of riders to each split class shall be equitable; however, no one section can have fewer than 6 riders in it for points and awards to be given. During Regional, Zone and National Finals flat classes are permitted to run with twelve (12) riders but the Beginner and Novice levels should canter in two groups.

In order to qualify as an IEA sanctioned event, from which the points will count towards the Zone and National Finals, the event must be timely announced to and open to all IEA Members in the host zone. This requires at a minimum a mail or email announcement to all IEA Coaches within that zone.

### **E. Host Show Requirements**

The following information must be posted for all coaches and riders in a timely manner:

1. Courses for over fences classes must be posted not less than thirty (30) minutes before the class is to run.
2. Warm-up pattern for over fences classes.
3. Horse List – Descriptions of horses and equipment required.
4. Class list that displays which riders are in which classes and sections.
5. Team point chart that should be updated after each division is completed.

### **F. Class Routine**

1. In order for the points earned at an IEA sanctioned show to count towards national rankings, the show must comply with Rule 5(D). A Championship Class as defined by Rule 3(C) is optional and does not have to be offered at a regular point show nor at Zone Finals. All classes offered for which rules are provided herein must be conducted in accordance with these rules. Care and control of horses shall be the sole prerogative of the owners of the horses.

## **Rule 5: Show Hosting Policies, Duties, Responsibilities and Procedures**

2. A class in operation at the time of the stopping of a show for any reason shall cease and no placements shall be made. In the event that a class in which horses compete individually is stopped while in progress, due to storm, accident, or other emergency, the following procedure shall govern:
  - a. If the class is continued at the same session of the show, it shall proceed from the point at which it was stopped.
  - b. If the class is continued at a succeeding session of the show, it shall be held over in its entirety and no scores credited in the first session shall count.
3. If the class in which horses compete together is stopped while in progress due to storm, accident, re-ride or other emergency, the class (or test), when recommended, shall be held over in its entirety, and no consideration shall be given to the performance during the original session. If a show is stopped while in progress and is unable to recommence, then any points earned for a completed class will be awarded to the individual rider's point totals, but no team points will be awarded at that show.
4. It is recommended that fences consist of natural posts and rails, painted rails, brush, oxers (but not square oxers), coops, gates, walls and aikens. Coops that are hinged at the top and free at the bottom are prohibited. All fences must have wings at least twelve inches (12") higher than the top of the fence. Ground lines are mandatory.
5. All horses to be used in over fences classes must be schooled on the day of the competition and over the courses and over all the fences the horse is expected to jump and compete, at the highest height the horse will show over. On the day of the show, no rider entered may school a horse to be used in the show prior to that rider having competed in his own classes that day. During post season shows (Regionals, Zones, or Nationals) riders must have completely finished showing for the entire competition before they may be used as schooling riders. All schooling riders must be either (a) an IEA member or (b) a nonmember 18 years of age or older and have signed the IEA approved non-competitor schooling waiver of liability form.
6. Small ponies shall not be used in IEA shows. Medium ponies may only be used in futures classes.

### **G. Falls, Refusals and Eliminations**

1. A rider is considered to have fallen when the rider is separated from the horse that has not fallen, in such a way as to necessitate remounting or vaulting into the saddle. A horse is considered to have fallen when the shoulder and haunch on the same side have touched the ground or an obstacle on the ground.
2. Falls will result in elimination unless it is undeniably clear that the rider fell from the horse through no fault of the individual and due instead to the unanticipated actions of the horse. Rerides after falls are rare exceptions any may only be granted by show stewards who witnessed the event. Three refusals will result in elimination. In Hunt Seat classes, no courtesy fences will be allowed after elimination. If elimination occurs during a ride-off, the contestant shall be placed in last of all of those chosen for the ride-off.

### **H. Drawing for Horses**

Drawings will be by lot. The draw shall be held at least twenty minutes prior to the start of each class. Announcement of the draw must precede it by at least ten minutes.

### **I. Re-rides**

1. When through no fault of the rider, a horse performs so poorly that it is impossible to fairly judge the rider's ability, a re-ride may be granted. A re-ride must be requested before the lineup in a flat class or the last horse leaves the ring in an over fences class. Only the coach of the rider involved may request a re-ride. Although they may confer with show management and the judge, only the show steward may grant or deny a re-ride.

## **Rule 5: Show Hosting Policies, Duties, Responsibilities and Procedures**

2. If a re-ride is granted, it shall be judged as if the first ride never occurred. If a re-ride is granted in a class in which riders compete individually, the re-ride shall take place after all other rides in that class have been completed. If a re-ride is granted in a class in which riders compete together, the class will be rerun in its entirety.
3. If a coach feels that a rider has drawn a horse that the rider is not capable of riding, the show steward will determine whether or not the rider can re-draw. If the steward decides not to grant the re-ride, then the coach has the right to withdraw the rider from the competition and that rider's entry fee will be returned.
4. During a competition if it is determined by the sole determination of the show officials who witnessed the event that a rider fell from the horse through no fault of the rider and due instead to the unexpected and unanticipated actions of the horse being ridden, the rider shall be granted a re-ride.

### **J. Tack and Aids**

No substitution of tack or aids by exhibitors shall be permitted unless approved by show management, the stewards or other IEA Rule. It is the rider's responsibility to check the tack before mounting; any tack concerns must be communicated to the horse handler or show steward for adjustment.

### **K. Use of Whips and Spurs**

1. Crops, whips or bats may be carried only when specified by the Show Committee. Crops, whips and bats are not to be used before entering the ring. One or two disciplinary applications in the event of disobedience are sufficient. Stewards may rule that a rider be disqualified for improper use of crops, whips or bats. A list of aids appropriate to each horse must be posted or accompany each horse. Riders shall comply with the suggested use of aids.
2. In Hunt Seat and Western Division spurs are not permitted in the beginner divisions. Novice, Intermediate, and Open riders may only use spurs when indicated in the horse description. In Hunt Seat spurs can be no larger than ½ inch and should be blunt / smooth and supplied by the horse provider. Horsemanship and Reining classes may use a ball (non-rowled) spur. Western Riders should be prepared to provide their own spurs.

### **L. Dress and Headgear**

1. It is the tradition of the show ring that riders are correctly attired for the class in question and horses properly presented. A show committee may, at its discretion, bar any entry or person from entering the ring if not suitably presented to appear before an audience, and must bar riders without protective headgear from any hunt seat classes.
2. At all times while mounted, riders in all hunt seat classes must wear a harnessed and fully fastened protective ASTM approved safety helmet. The IEA will follow the guidelines of USEF in the matter of what constitutes a safety helmet. Riders whose headgear becomes lost or unfastened while on course will be charged with disobedience and must not continue until the problem is corrected on penalty of elimination. Helmets and chinstraps must be fitted properly according to manufacturer's instructions. Ring personnel may assist the rider.
3. No position aids not otherwise required due to valid medical reasons supported by written doctor's orders will be allowed. The written orders from the physician must be presented to the show steward at each competition or event.

### **M. Awards – Ribbons and Trophies**

1. The Color of ribbons at all shows shall be:

Champion-----blue, red, yellow	Third Place-----yellow
Reserve-----red, yellow, white	Fourth Place-----white
First Place-----blue	Fifth Place-----pink
Second Place-----red	Sixth Place-----green

## **Rule 5: Show Hosting Policies, Duties, Responsibilities and Procedures**

2. A minimum of six ribbons shall be awarded in each class. The host facility or school, including at the Zone Competitions, shall furnish all ribbons and trophies, except for any perpetual trophies provided by IEA. Champion and Reserve ribbons shall be awarded to the first and second place teams, Leading Rider and Sportsmanship Award. Additional prizes may be given to the winners of each class, to the Champion Team and Leading Rider at each show at the discretion of each host.
3. At all shows, including Zone Finals, for all placings, team ties shall be broken first by the total number of 1<sup>st</sup> place finishes, then by total number of 2<sup>nd</sup> place finishes, then by the highest total over fences or reining points. If the tie still cannot be determined, a coin toss will determine the tie-break. This method determines both title and awards at all shows except National Finals. This method shall determine the distribution of awards at Nationals, but National Titles shall be shared.
4. At the National Finals, each division winner, the National Champion rider and the National Championship Team shall be awarded grand championship ribbons and trophies. Reserve through eighth place shall be awarded ribbons.

### **N. Personal Conduct of Exhibitors, Coaches, and Show Personnel**

It is expected that exhibitors, spectators, and coaches will behave in a manner that reflects the dignity of the sport. Ill-mannered conduct will not be tolerated. The show management may expel from the grounds any person whose behavior is deemed dishonest, unethical, unsportsmanlike, or detrimental to the health, safety or well-being of any horse, person, or the Association during the progress of the show. Members may refer to the Code of Conduct Addendum for additional information concerning appropriate conduct of IEA membership, employees and Board Members.

### **O. Cruelty - Soundness / Ride-ability / NSAIDS**

Equestrian sport is made possible by the animals that serve the rider. This is a sport of grace and elegance where the rider and animal work as a team. There is neither grace nor elegance in an abusive spectacle. IEA is concerned about animal welfare and encourages good horsemanship. IEA does not condone the use of medications that affect the central nervous system. Cruel or abusive behavior of any type toward the horses will not be tolerated. It is the responsibility, therefore, of all parties concerned to be aware of the conduct of participants and the condition of the horses; and, if a violation is observed, a report must be made immediately to the stewards.

### **P. Alcohol and Illegal Substances**

The use or possession of alcohol or any illegal substance at a competition or event by the riders, members, exhibitors or coaches is strictly forbidden on the show grounds, and any participant apprehended with such materials will automatically be suspended from the show and membership in IEA.

### **Q. Rider Warm-up**

The Event Host Coordinator or Show Host must provide a Warm-up Supervisor who is qualified by experience to assist the Show Steward where necessary. No rider, coach or anyone else without the approval of either the Warm-up Supervisor or the Show Steward may adjust any tack or equipment, except stirrup lengths. Flat Class riders will mount and ride the horse with no additional warm-up before entry into the competition arena. Over Fences Class riders will be allowed one lap in each direction around the warm up arena and two (2) practice jumps before the competition. Practice jumps will be set and adjusted by the schooling supervisor and/or show steward. It is recommended that one jump be set as a cross rail and one as a vertical at the same height as the class in the show arena. The Show Steward should post a set warm-up pattern that complies with the above guidelines.

If a show does not have a separate schooling area, a warm-up pattern in the show ring will be posted that complies with IEA guidelines. After the warm-up pattern is completed, the rider may confer with their coach for up to 30 additional seconds before starting the judged round.

## **Rule 6: Officials, Judges and Stewards**

### **A. Show Manager and Secretary**

The term "show official" shall include and refer to all persons directly engaged by the show, including the Manager, Secretary, Steward, Steward Committee and Judge. Officials and their duties shall include:

Show Manager, who shall be responsible for the operation of the show.

Show Secretary, who shall be in charge of:

1. Hiring the judges and officials necessary for the operation of the show.
2. Appointing and identifying in the program the show stewards who shall be present throughout the show.
3. Distributing the prize lists.
4. Processing the entries.
5. Providing qualified medical personnel on grounds for all scheduled performances and an ambulance on the show grounds or on call for the entire scheduled performance. Qualified medical personnel is a currently certified or licensed EMT or Paramedic, or a Physician or nurse trained in pre-hospital trauma care and currently certified or licensed in their profession. A physician or nurse trained in pre-hospital trauma care is a physician or nurse who is currently certified in Advanced Trauma Life Support, Basic Trauma Life Support, Pre-hospital Trauma Life Support, or who has First Responder or comparable certification. It is strongly recommended that EMTs and/or Paramedics be used to fill this position. Medical personnel must not exceed the scope of their practice. The medical personnel who will be on the grounds during the competition must be listed in the prize list.
6. Marking the official programs with special regard to scratches, substitutions, additions and other corrections.
7. Checking class sheets against actual riders and numbers.
8. Providing one (1) copy of the program that contains all changes, correction, scores, scratches, substitutions and official results to IEA.
9. Apply for the show date.
10. Report to show stewards in writing, any act on the part of any person deemed prejudicial to the best interests of the Association.
11. Furnish the judges in each class a scorecard containing exact specifications as shown in the catalogue or as amended if in conflict with the rules.
12. Report in writing to IEA within 14 days of the close of the show the name of any exhibitor whose fees are not negotiable.
13. Be responsible for all matters in connection with substitutions.
14. Insure that no entry shall compete until the designated Team representative has signed the entry blank.
15. Familiarize the judges with the differences between IEA rules and those of IHSA or USEF.
16. Remit dues to IEA Membership Secretary within fourteen (14) days of receipt of the invoice.
17. Remit both individual rider and team points and results to IEA Membership Secretary within ten (10) days of the show.

## **Rule 6: Officials, Judges and Stewards**

### **B. Judges Qualifications**

1. To officiate at an IEA Show, a person must be a recognized USEF, AQHA or NRHA judge either recorded or registered in the Division he/she is to judge. (See current USEF Rule Book).
2. A judge not qualified as stated above may be used only with prior written consent of the coaches of all teams participating in the show. A non-qualified judge must be approved every time she/he is to be hired. All substitute judges or non-approved judges are to be accepted by unanimous decision prior to being hired by any horse show.

Zones are permitted to develop an approved list that is decided in the summer to officiate the upcoming year. It should be unanimous and reviewed annually. Only in extraordinary circumstances should a judge be added to the list during an academic year.

3. A person may judge only one show managed by any particular EHC within the same competition season. An individual should be limited to judging no more than two (2) regular IEA shows during a competition season within each Region or within the Zone if not split.  
Once a judge is contracted for Regional, Zone, or National Finals he/she may not officiate a regular season meet that competition year.
4. A judge for a National Show must be an USEF, AQHA or NRHA registered judge in the division in which is to adjudicate.
5. A judge may not officiate if he/she has had a professional relationship as defined by the USEF, AQHA or NRHA rules, but to include clinics with any exhibitor or Member Team, within sixty (60) days prior to the show.
6. No IEA individual member may show before a judge with whom he/she has had a professional relationship as defined by the USEF, AQHA or NRHA rules, but to include clinics, within sixty (60) days prior to the show.
7. Judges are to be listed in the prize list when submitted to the IEA Membership Office for approval.

### **C. Responsibilities of a Judge**

1. Good judging depends upon a correct observance of the fine points and the selection of the best rider under the conditions of the class. A judge serves three interests: her/his own conscience, exhibitors and spectators. She/he should make clear to the audience that the best rider wins. The attention of the judges is directed to the difference in requirements between USEF equitation classes and IEA equitation classes. A judge is obligated to adjudicate each class in conformity with the rules and specifications of that class as they appear in this IEA Rule Book. He/she is expected to be proficient in his/her Division and to possess a working knowledge of the IEA Rules and Regulations.
2. The decision of each judge constitutes solely her/his individual preference and not a verdict by IEA.
3. No one shall approach a judge with regard to a decision unless she/he first obtains permission from a steward, who shall arrange an appointment with the judge at a proper time and place. In order to inspect a judge's card, an exhibitor must first obtain show management's permission and be accompanied by his/her coach and the show steward.
4. A judge must order from the ring any unruly horse or one whose actions threaten to endanger other exhibitors.
5. A judge should inspect course of fences after they have been set.

**D. Number of Show Stewards**

1. A Regular IEA Point Show shall have either one (1) qualified Show Steward or a Show Steward Committee. A Show Steward Committee shall consist of three (3) IEA Coaches that are not otherwise affiliated with the Event Host Coordinator or host facility. If a ruling relates to the team or rider of one of the steward coach's, then that coach member serving on a Show Steward Committee must withdraw and the remaining two coaches will decide the matter. In the case of a draw between the two remaining coach stewards, then the Show Judge will cast the deciding vote.
2. The Zone Finals and National Finals shall have at least two (2) qualified Show Stewards or one steward and a show steward committee. Both the National Steward and Associate National Steward should be present at National Finals.

**E. Show Steward Qualifications**

1. An IEA Steward must be 21 years of age, must have read and fully understand the Rules and Regulations of IEA, USEF and IHSA and holds any one of the following qualifications:
  - a. Licensed USEF steward for hunter/jumper disciplines;
  - b. Current IEA Board Member or Employee; or
  - c. IEA Member Coach, in good standing, whose Team is not, and members of the coach's team are not, otherwise participating in the competition; or
  - d. IHSA member coach, in good standing, who is not otherwise participating in the competition.

**F. Duties of a Show Steward**

Show Stewards serve to interpret the IEA Rules and Regulations. Steward's duties include, but are not restricted to, the following:

1. Protect the interests of exhibitors, judges and show management.
2. Investigate and act upon any alleged rule violations without waiting for a protest.
3. Report to the show committee any misrepresentation or substitution of entry without waiting for a protest.
4. Ascertain that all judges are recognized in the divisions to which assigned.
5. Post warm-up pattern for over fences classes.
6. Report to the show committee any violation of the Rules and prefer charges against the violator if not otherwise properly handled.
7. Permit re-rides, under specific conditions, as agreed upon by the show and stable management, or as allowed by these Rules.
8. Determine, under extenuating circumstances or extreme unfairness to one or more exhibitors, if a class should be rerun.
9. Supervise the drawing of horses.
10. Determine the suitability of rider to horse, rider to class, and horse to class level.
11. Stop a class in the event a horse or rider should be considered unsafe.

## Rule 6: Officials, Judges and Stewards

12. Fill out and return to the IEA Membership Secretary within fourteen (14) days of the show, a show report in the form required by IEA.

### G. Classification of Riders by Stewards

When the class designation of a rider is called into question, the chief show steward at the rider's next competition (or if during a show, that chief show steward) will review the rider's ability for proper class placement. The IEA show stewards will give advice if requested, and shall have the power to reclassify riders who are competing at incorrect levels, and all points and ribbons won in such incorrect classes shall be forfeited.

## Rule 7: Prize List, Entry Blank and Program

### A. Prize List

For all IEA sanctioned competitions, prize lists must be distributed not less than two (2) weeks before the opening date of entries and must be sent to all IEA Coaches within the Zone of the host facility. An electronic copy must be sent to the IEA Secretary. The Prize list shall contain:

1. All host and co-host information as it pertains to the formation of the EHC.
2. The name of the judge, steward(s) and emergency personnel.
3. Name and address of show manager.
4. The date, location, phone number for the show.
5. Time of registration and start of the show.
6. Opening and Closing date of entries.
7. Information about food and entertainment.
8. Amount of entry fees.
9. Disclosure statement.
10. Affordable motel information and map.

### B. Entry Blank

1. The entry blank must contain spaces for the rider's name, IEA number, class numbers, and the name of the Team.
2. Each Coach must sign the entry blank. In the event of failure to do so, the first entrance into the ring of an exhibitor of that Team shall constitute acceptance of the Rules and Regulations of IEA and the Show by the Coach, Team and rider, and ipso facto render him/her subject to said rules.
3. Each entry blank must contain the following statement to be signed by the coach making entry:

"In exchange for entrance to and participation in the show, this entry constitutes an agreement and affirmation that the team making it, and each of its riders, coaches, trainers, and representatives shall accept and abide by the Rules and Regulations of the IEA and of the Show, and that each rider, coach and Team: (1) is a member in good standing of IEA, (2) is eligible as entered, and (3) will accept as final all rulings of IEA and the show steward (or committee) with respect to their conduct. Also, through participation each rider, coach, trainer, and participant acknowledges that horses are intrinsically dangerous and unpredictable and can cause serious injury or death, thus each agrees to indemnify, defend and hold harmless IEA, its officers, directors, members, employees, National Steward, agents and representatives, the Event Host

## **Rule 7: Prize List, Entry Blank and Program**

Coordinator, the host team and facility, the show stewards, stewards committee members, the show judges, the show secretary, all show organizers and officials, and all persons, stables, and others providing facilities, horses or equipment for the Show, other riders, coaches, teams and team sponsoring institutions, from any claim, action or suit, for injury, property damage or death sustained by the individual, rider, entity, coach, trainer, or participant while traveling to, from and around the show, while staying in the city for the show, during participation in the show and while at the show. This entry constitutes an acceptance of the hired officials at this event.”

### **C. Entries**

The EHC must first open entries to members of their own region (if the zone is divided) or zone (if not divided), and offer a reasonable amount of time for a deadline. After the initial deadline date, entries may be opened to members from other regions and zones if space permits. The acceptance of substitutions is entirely at the discretion of the show committee. A show may adopt its own policy regarding the refunding of entry fees to an exhibitor who cancels entries after the closing date. Scratches prior to closing date will be refunded. The Event Host is not obligated to refund scratches after the closing date. Whenever entry money is collected, IEA must receive the \$4 per entry per class fee. Any violation of financial obligations will result in the member being restricted from future shows until such fees are paid, including monies due to the National Treasurer. Show management may require entries to be paid before the first class. In case of discrepancy between information in the program and that of the entry blank, the entry blank shall take precedence. It is recommended that all entries received by the closing date be acknowledged by the Show Secretary, including a schedule indicating the classes for each entry. The EHC may limit the number of entries so long as it is done in a fair and equitable manner, and does not require entrants to supply horses for the event.

### **D. Programs**

Printed show programs are required and should be distributed to each coach on the day of the show and an official copy must be sent to the Membership office. However, it is not mandatory that additional copies be available for sale or distribution. These programs can be printed on 8 1/2 x 11 paper stock and should contain a statement of prizes offered for each class, the classes listed in order, the tentative time scheduled of classes, and the names of show stewards. If timely available, a program insert sheet can include an alphabetical list of exhibitors by team with their numbers and class sections entered, with a numerical list of exhibitors in each class.

## **Rule 8: Judging Requirements**

1. In equitation/horsemanship classes, only the rider is being judged; therefore no penalty should be assessed because of the horse's conformation, color or way of going.
2. Rule 5(F) shall govern falls, refusals and eliminations. Any rider not having his/her mount under sufficient control shall be removed from the ring by the stewards and shall be disqualified or remounted at their discretion.
3. Riders must remain on the same mount throughout all phases of an equitation or horsemanship class until the judge requests a change. No attendant shall be allowed in the ring except at the request of the judge or stewards.
4. If additional tests are desired and appropriate, the judge's instructions to riders shall be publicly announced. It is suggested that the judge go over these instructions with the announcer to assure mutual understanding of the wording. Judges shall not confer with riders individually during the line-up.
5. Before showing over fences, riders will be allowed only two (2) warm-up fences in the designated warm-up areas.

**A. Hunt Seat Equitation – Hands and Seat**

1. Rider should have a competent appearance, seat and hands light and supple, conveying the impression of complete control should any emergency arise.
2. To mount, take up the reins in left hand and place hand on withers. Grasp stirrup leather with right hand, insert foot in stirrup and mount. To dismount, rider may either step down or slide down. The size of the rider must be taken into consideration.
3. Hands should be over and in front of horse's withers, knuckles 30 degrees inside the vertical, hands slightly apart and making a straight line from the horse's mouth to the rider's elbow. Method of holding reins is optional but all reins must be picked up at the same time.
4. The eyes should be up and shoulders back. Toes should be at an angle best suited to rider's conformation, ankles flexed, heels down, calf of leg in contact with horse and slightly behind girth. Iron should be on ball of foot.
5. At the walk and slow trot, body should be vertical; posting trot, inclined forward; canter, half-way between the posting trot and the walk; galloping and jumping, same inclination as the posting trot.

**B. Class Routine**

1. Over Fences
  - a. The performance begins when the horse enters the ring or is given the signal to proceed after entering the ring.
  - b. Except for refusals, jumping faults of the horse are not to be considered unless it is the fault of the rider.
  - c. Except in combinations, number of strides shall not be considered unless it is the fault of the rider.
  - d. Although a flying change of lead is preferable, a well-executed simple change must not be penalized.
  - e. Each contestant may include one courtesy circle, if desired, before approaching the first jump. She/he shall then proceed around the course, keeping an even pace throughout. Three cumulative refusals will eliminate. If a refusal occurs in a double or triple, riders shall rejump all elements of the combination. No courtesy fence will be allowed after elimination.
2. On the Flat
  - a. Contestants shall enter ring and shall proceed at least once around the ring at each appropriate gait and on command, reverse and repeat.
  - b. Light contact with the horse's mouth is required. Entries shall then line up on command, and any or all riders may be required to execute any appropriate tests included in class requirements.

**C. Course Requirements**

Classes over fences shall be held over at least six (6) jumps, type to be left to the discretion of management.

**D. Hunt Seat Tests**

A hunt seat judge may choose from the tests listed in Rule 3(D). Tests may be performed collectively or individually. No other tests may be used except at the National Finals where additional appropriate tests may be asked. Instructions must be publicly announced.

## Rule 9: Point Requirements and Scoring

### A. General

The points will be counted and awarded as follows:

First place .....	7 points	Fourth place .....	3 points
Second place .....	5 points	Fifth place .....	2 points
Third place .....	4 points	Sixth place .....	1 point

### B. Procedures

1. The show secretary must act as the, or designate a, point keeper at each regular show. The point keeper will be responsible for tracking individual and team points during the horse show.
2. Upon the conclusion of the competition, an official program, copies of entry forms and show fees (\$4 per entry per class) must be submitted to the IEA Membership Secretary within ten (10) days after the close of the show for National tracking. The program cover should include the competition date and number of entries including number of scratches. A check payable to IEA should be attached to the program.
3. The official point records, maintained at IEA Membership headquarters, shall determine the class advancement of riders and the eligibility for the National Finals.
4. The Coach of each Member Team should also maintain a complete record of each rider's individual points for the sake of determining rider advancement.

### C. High Point Teams and Riders for Regular Shows

1. Point Requirements for Leading Riders. The Leading Rider at each regular IEA show or competition will be the winner of the Varsity Open Championship class. No other individual championships will be awarded.
2. Point Requirements for High Point Teams
  - a. Each Team will designate one rider per class to compete for points toward the team championship.
  - b. Teams will be placed from first through sixth according to points by totaling the scores of the designated point riders from each team. The team with the most points will be awarded the Championship Award and second most points will be awarded reserve champion.
  - c. Point riders in Hunt Seat may be selected from any section of Classes 1 through 12. Only one rider may be selected from each class (A or B in divided classes).
  - d. Point riders must be registered with the scorekeeper or secretary before the first draw. Teams who fail to register point riders prior to the first draw shall have the first eligible riders for hunt seat listed on their entry blank designated by the show as point riders.
  - e. After the draw has occurred, point riders may only be substituted for extraordinary circumstances, such as injury during the show. The show steward must approve this substitution, and the class must be re-drawn. Once a class has started no substitution can be made under any circumstance.
  - f. In the case of a tie for the team championship of a regular show, Rule 5(M)(3) will apply.
  - g. If an ineligible rider is used as a team point rider, the team will lose that score and one more score will be dropped, regardless of the size of the team. The score to be dropped will be the lowest score greater than zero.



## **Rule 10: Show Standards, Ethics Enforcement, Violations and Penalties**

### Non-Protestable Decisions

- A. The soundness of a horse or the suitability of a rider or a horse, when determined by a Steward of the Show or by a Judge, is not a violation.
- B. A Judge's decision, representing their individual preference, is not a violation of the rules.

### Zone Ethics Committee (ZEC):

#### Composition and Election

- A. The Committee shall consist of:
  1. The Zone Chair as Chairman, to vote only in case of ties.
  2. Five designated coach representatives as defined in IEA Rule 2.C.2(Coach membership).
  3. At least one alternate.
  4. Five IEA teams should be represented on ZEC if possible. Any member involved in an alleged violation must be excused and replaced by the alternate. A Vice-Chairman shall be elected if the Chairman is involved in an alleged violation.
- B. The ZEC shall serve for a term of two years.
- C. Elections for the ZEC shall be held on or before the first Regular Point Show of the season.

### Jurisdiction

- A. The ZEC shall have jurisdiction over all alleged violations of the IEA Rules and Regulations occurring within the Zone.
- B. The ZEC shall entertain only such alleged violation as are presented to them in writing by a designated team representative, steward, show official, or individual member.
- C. The ZEC shall rule on and enforce such penalties as hereunder are described for the violation.

### Judicial Procedure

#### A. Report of Alleged Violation:

A notice of alleged violation must be in writing and addressed to the ZEC Chairman or Vice Chairman within ten (10) days of discovery and must state the full name and address of the accused and the accuser and contain a complete and definitive statement of the acts which constitute the alleged violation. Such notice must be submitted within ten (10) days of the discovery. Precise details regarding a violation of the Rules are necessary.

#### B. Hearings:

1. Following receipt of notice of alleged violation the ZEC shall notify the defendant in writing of the charges.
2. The defendant and accuser shall be given at least seven (7) days notice of the date of the hearing.
3. The hearing shall be recorded and a copy thereof forwarded within seven (7) days to the IEA National Steward.
4. To conduct the hearing at least four (4) members of the ZEC must be present.
5. After giving all persons an opportunity to be heard the ZEC shall in closed session within seven (7) days of the hearing determine if a violation has occurred, and if so, what penalty, if any, should be imposed.
6. To reach a verdict or impose a penalty, at least four (4) members of the ZEC must concur in the verdict and penalty.

#### C. Notification of Verdict and Penalty:

The verdict and penalty, if any, shall be set forth in writing by the chairman of the ZEC within seven (7) days of the determination, and sent by certified (or "Fed Ex") mail or return receipt email to the defendant and the accuser. A copy shall also be sent to the National Steward and the President. If within twenty (20) days of certified receipt or return receipt the chairman has received no notice of appeal, a copy of the verdict with penalty, if any, shall be sent to the defendant's team coach or other appropriate team authority.

#### D. Appeal:

1. If the defendant or the accuser is not satisfied with the decision of the ZEC, s/he may bring an appeal to the National Steward, or, should they reside in the National Steward's Zone, the Associate National Steward.

## **Rule 10: Show Standards, Ethics Enforcement, Violations and Penalties**

2. The appeal shall be made in writing and postmarked within fourteen (14) days of the verdict's receipt, or sent return receipt email within fourteen days, to the appropriate National Steward, with a copy sent to the Chairman of the ZEC.

3. The National Steward may affirm, reverse, or modify the verdict of the ZEC within twenty (20) days of the appeal's receipt. The National Steward's opinion shall be set forth in writing and sent by certified mail, or return receipt email, to the defendant, the accuser, and the Chairman of the ZEC. A copy shall also be sent to the alternate National Steward and the President. If within twenty (20) days of certified receipt, or return receipt, the National Steward has received no notice of appeal, s/he shall notify the Chairman of the ZEC who shall send a copy of the verdict with penalty, if any, to the defendant's team coach or other appropriate team authority.

4. If the defendant or the accuser is not satisfied with the decision of the National Steward, s/he may bring an appeal to the Executive Committee.

5. The appeal shall be made in writing, and postmarked within fourteen (14) days of the verdict's receipt, or sent return receipt email within fourteen days, to the President accompanied by a \$250.00 bond to be returned only if the appeal is sustained. A copy shall be sent to the Chairman of the ZEC and the National Steward.

6. The Executive Committee may affirm, reverse, or modify the verdict of the ZEC and National Steward within twenty (20) days of the appeal's receipt. Its opinion shall be set forth in writing by the National Secretary and sent to the defendant, the accuser, the Chairman of the Z.E.C., the Board of Directors, and the defendant's team coach or other appropriate team authority.

### Extraordinary Procedure:

A. In the event that the ZEC upon receipt of written charge determines 1) that the outcome of the hearing could affect eligibility for either a Regional, Zone or National Horse Show and 2) that a hearing upon the notice required cannot be held in sufficient time before such Regional, Zone or National Horse Show to insure that only qualified riders or teams will be able to compete, the ZEC may on a two-thirds vote follow the Extraordinary procedure herein.

B. If the Z.E.C. determines that the extraordinary procedure is necessary it shall follow all procedures outlined in Judicial Procedure except all communications shall be carried out as soon as possible by telephone.

C. The date of the hearing must be no less than 24 hours after notification.

### Non-cooperation:

A. In the event that a member fails to cooperate with the ZEC, the Z.E.C. by a vote of at least four (4) members shall forthwith suspend said member until the member renders the cooperation required.

### Nationals Standards and Ethics Committee:

The Nationals Standards and Ethics Committee shall be comprised of the IEA Executive Committee.

### Procedure

A. Procedure shall be as abbreviated as necessary to resolve a dispute while still maintaining fairness to all parties. If owing to a lack of pertinent information, all or any portion of dispute cannot be resolved at a horse show, the accused may continue with the understanding that any point tallies and/or winnings may be forfeited at a later time. Notification and appeal shall be the same as outlined in Judicial Procedure.

### Reciprocity

A. On receipt of official notice that disciplinary action has been taken by a Humane Society or Court of Law against a person for an act which may be a violation of Association Rules, an officer of this Association may make a charge against such person to his Zone Ethics Committee and after a hearing of such disciplined person under the provision of the Rules, may take such action as it deems in its own best interest.

## **Rule 10: Show Standards, Ethics Enforcement, Violations and Penalties**

### **C. National Steward**

The National Steward shall be responsible for the interpretation of all rules, regulations and standards. Appeals can only be filed by IEA members. Coaches must file appeals for their teams and are also encouraged to file on behalf of individual riders.

The National Steward serves on the Rules and Ethics Committee and is charged with being knowledgeable of all rules, regulations and standards as set forth by the Rules and Ethics Committee. The National Steward shall be the person to whom all questions and appeals concerning the rules of competition are directed. All protests arising from competitions that are not addressed to the satisfaction of the person(s) filing the protests shall be directed to the National Steward. The National Steward must be over twenty-one (21) years of age and must be recommended by the Board of Directors. Each term of office shall run for two (2) years. The President will serve as Associate National Steward and will have jurisdiction in the Nationals Steward's zone and in any matters where there may be a conflict of interest for the National Steward. All decisions made by the National Steward and Associate Steward are final and binding. All opinions or rulings by the National Stewards shall be reduced to writing and copies forwarded to the Board of Directors and all other interested persons.

### **D. Individual Violations and Penalties**

1. Violations - An individual violation is any of the following acts committed by a rider, contributing or coach member:

- a. Violation of any IEA Rule or Regulation.
- b. Penalization by the Humane Society or Court of Law for violation of Association Rules.
- c. Acting, or inciting or permitting another person to act, in a manner contrary to the IEA Rules and Regulations, or in a manner deemed improper, unethical, dishonest, unsportsmanlike, intemperate or prejudicial to the best interest of IEA.
- d. Any act committed or remark made in connection with a show, considered offensive and/or made with intent to influence or cast aspersions on the character or integrity of the judging; approaching a judge before or after a decision without first obtaining permission from the show committee or steward; inspection of a judge's card without show management's permission.
- e. Failure of a judge or steward to perform his duties at a show in accordance with the Rules.
- f. Filing of an inaccurate membership application.
- g. Failure of an exhibitor or his/her representative to sign the entry blank of a show in which he/she competes.
- h. Physical assault upon a person and/or cruelty to a horse.
- i. Failure to obey any penalty imposed by IEA.

2. Penalties

If found guilty of any of the above violations, penalties for an individual shall be limited to the following:

- a. Probation shall be listed under the defendant's name in the Secretary's Record of Penalties. If found guilty of a further violation, the defendant shall be subject to a heavier penalty than for a first offense.

## **Rule 10: Show Standards, Ethics Enforcement, Violations and Penalties**

- b. Suspension of such person or institution for any period from showing. A suspended person or institution is forbidden for the time specified in the sentence to hold or exercise a position, committee or office in IEA or in any Show, and is excluded from all show grounds during Shows, as an exhibitor, participant or spectator.
- c. Expulsion from all recognized Shows.
- d. Suspension or expulsion from membership in IEA.
- e. Forfeiture of trophies, ribbons, and points won in connection with the offense committed.
- f. Suspension from office as Steward, Judge or Show Official.
- g. Fine.
- h. Censure.
- i. Removal from position, committee or office.

### **E. Show Violations and Penalties**

An EHC, host, co-host or host school may be subject to penalty by the REC or National Steward for violations of the Rules in the conduct of its show. Violations shall include, but are not limited to, the following:

1. Failure to:
  - a. Conduct a Show in accordance with IEA Rules.
  - b. Use standard specifications for classes.
  - c. Print the most current IEA indemnification statement and deadlines on each entry blank.
  - d. Secure the signature of the (1) designated representatives, parent and/or guardian on each entry blank, and (2) schooling horse rider on the proper waiver form.
  - e. Provide ambulance on the show grounds or on call, plus qualified medical personnel on the grounds for the scheduled performance as defined in Rule 6.A.5
  - f. Timely pay its indebtedness to the IEA.
  - g. Pay other indebtedness within 30 days.
  - h. File marked catalogues.
  - i. Report the disqualification of a person at the show.
  - j. Present correct Hunt Seat Equitation or Western courses.
  - k. Honor written contracts with judges, stewards, or other show officials and employees.
2. The use of judges in divisions in which they have not been enrolled without obtaining in advance the required general permission.
3. The use of non-qualified stewards.
4. The listing of a judge or steward in the prize list or catalogue before the invitation to serve has been accepted.
5. Permitting persons or institutions not in good standing to participate in any manner.

## **Rule 10: Show Standards, Ethics Enforcement, Violations and Penalties**

6. Permitting acts that are improper, intemperate, dishonest, unsportsmanlike or contrary to the Rules and Regulations of IEA.

An EHC, host, co-host or host school guilty of a violation shall be subject to penalty of one or more of the following:

Fine and/or suspension from the next show in the zone. If found guilty of a further violation, the EHC, host, co-host and/or host school shall be liable to a heavier penalty than for a first offense, including suspension for any period from the list of approved shows including National Finals and/or Expulsion from membership in IEA.

### **F. Reciprocity**

Upon receipt of appropriate notice that disciplinary action has been taken by a Humane Society or court of law against a person for an act which may be a violation of these IEA Rules and Regulations, an officer of IEA may make a charge against such person to the REC and after a hearing of such disciplined person under the provision of the Rules, may take such action as it deems in its own best interest.